

## **CONSTITUTION OF THE STOCKET HILLWALKING CLUB**

### **1. NAME**

The name of the organisation shall be the Stocket Hillwalking Club called "the Club" in this constitution.

### **2. AIMS**

The aim of the Club is to organise and undertake hill walking outings and to engage in social activities.

### **3. MEMBERSHIP**

Anyone interested in hill walking may become a member of the Club, at the discretion of the committee.

Members must pay any fee or subscription decided by the Club.

### **4. OFFICE BEARERS AND COMMITTEE**

4.A. The affairs of the Club (including the spending of funds) shall be managed by a Committee normally consisting of four Office Bearers (namely: President, Vice-President, Secretary and Treasurer) and up to three Ordinary Members.

4. B. Members of the Committee (Office Bearers and Ordinary Members) will be appointed annually at the Annual General Meeting (AGM) and shall hold their positions from that date to the date of the next AGM. Committee Members are eligible for re-election.

4.C. All Committee Members must be nominated and seconded by members of the Club; any member of the Club may nominate and second, either in writing to the Secretary before the AGM or verbally at the AGM. The nominee must be a member of the Club and must accept nomination, either in writing before the AGM or verbally at the AGM.

4.D. If there is only one nomination for an Office Bearer post, that nominee shall be appointed. If there is more than one nomination, a vote (by secret ballot) shall be taken at the AGM; the nominee with the most votes will be appointed.

4.E. If there are nominations for three or fewer Ordinary Member posts, the nominees will be appointed. If there are more than three nominations, a vote (by secret ballot) shall be taken at the AGM; each voter will have three votes. The three nominees with most votes will be appointed.

4. F Between one AGM and the next, the Committee may fill vacancies in any of the posts (including Office Bearers) from the members of the Club. Anyone appointed in

this way shall hold their position from the date of appointment to the date of the next AGM.

4.G The Committee may co-opt members of the club to the Committee for specific periods (which shall not exceed 12 months) and for specific purposes. Co-opted members do not have a vote on business before the Committee.

4.H. The Committee may from time to time appoint Sub-Committees if deemed to be necessary. The Committee will decide the terms of reference, the powers, the duration and the composition of any Sub-Committee.

## **5. MEETINGS**

### 5.A. Members

An AGM of the Club shall be held each year where ever and whenever the Club decides. However, it must be no more than 14 months after the previous AGM. Members must be given at least 14 clear days written notice of the meeting. The Chair for the AGM shall be the President or the Vice President of the Club. If neither can attend, another can be elected for the purpose by those members present.

At the AGM, the business shall include:

- i). Considering reports on the Club's activities, including a financial report
- ii) Appointing Office Bearers and Ordinary Committee Members

An Extra-Ordinary General Meeting (EGM) may be called by the Secretary on the instructions of the President or on the written request of ten members stating clearly the purpose of the meeting.

All members shall be given 14 days written notice of EGMs.

### 5.B. Committee.

The Committee shall meet as often as necessary to conduct the affairs of the Club.

The Secretary may call a special meeting of the Committee to take place within 14 days of receiving a request from the President or any other 3 members of the Committee.

Three elected members shall constitute a quorum.

### 5. C. Voting

- i). AGMs and EGMs.

Each member of the Club shall have one vote at AGMs and EGMs. If there is a tied vote, the President shall have a second (casting) vote.

At any meeting of the Club, a quorum shall consist of a quarter of the membership or 20 members, whichever is the lesser.

- ii) Committee meetings.

Each member of the Committee shall have one vote. If there is a tied vote, the President shall have a second (casting) vote.

## **6. FINANCE**

6.A. The Committee shall make sure that proper accounts of the Club's finances are kept.

6.B. Any two of the President, Vice-President and Treasurer shall operate on the Club's bank accounts.

6.C. The Club's financial year shall run from 1 September to 31 August. At least once every financial year the Club's accounts shall be audited by one or more suitable auditors. The accounts shall then be considered at the AGM.

6.D. The Club shall have power to obtain money by means of donations, subscriptions or any other lawful method.

6.E. All of the Club's income shall be applied only towards promoting the Club's aims (set out in Clause 2). No member or officer shall be paid, except for the repayment of out-of-pocket expenses.

## **7. CONSTITUTION**

7.A. The Constitution will be available on the club web site.

7.B. Any amendment to this Constitution must receive the vote of at least two thirds of those members of the Club who are present at a meeting specially called for the purpose. The Secretary must receive notice of the amendment in writing at least 21 days before the meeting. The Secretary must give each member at least 14 days notice (in writing) of the meeting, and set out the terms of the proposed amendment in the notice.

## **8. DISSOLVING THE CLUB**

The Club may be dissolved at any time by a resolution which must receive the vote of at least two thirds of those members of the Club who are present at a meeting specially called for the purpose. All members must have received at least 21 days notice of the meeting in writing. Such a resolution may give instructions for the disposal of any assets held by the Club. However the assets shall not be distributed to the Club members. They shall be given to another institution with similar or related aims to the Club. The Club may decide on the institution.